

# AMERICAN LEGION DEPARTMENT OF TENNESSEE

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The Department of Tennessee is utilizing ACH payments for membership reimbursements. This is for deposit only; nothing will be deducted from your account. This is an efficient way for you to receive any reimbursements coming to you without having to wait on a paper check. Complete the information below to start receiving funds electronically.

## ACH TRANSACTION AUTHORIZATION AGREEMENT \*\*\*\*\* DEPOSIT ONLY

Please fill out and send with post account. We are updating our files for 2024/2025 year.

Post Name \_\_\_\_\_ Post# \_\_\_\_\_

Post Finance Officer or Post Adjutant Information (Must be completed)

NAME: \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

PHONE# \_\_\_\_\_ EMAIL \_\_\_\_\_

SIGNATURE \_\_\_\_\_

BANK NAME \_\_\_\_\_

ROUTING NUMBER \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

Joe Smith		1234
1234 Anystreet Court		
Anycity, AA 12345		
Pay to the order of _____		
_____		Dollars
Bank Anywhere		
123456789	1234567890123	1234
Routing Number	Account Number	Check Number

Please return to Debi Cole, Bookkeeper, 318 Donelson Pike, Nashville TN 37214, or email: [Debi@tnlegion.org](mailto:Debi@tnlegion.org)